



Policy Name: Poster Board Policy	Policy Number B3
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Policy Statement

The Students' Association of Olds College shall provide poster board areas for sharing club and SAOC information on news and/or events with students.

Purpose:

To ensure communication with all members and to provide information sites in each building on campus.

Related Policies	
Review Plan: 5 year	Review Date: April 2019
	Ratification Date: April 7, 2009



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Procedure

1. Posters that include the following information are permitted:
 - a. SAOC events;
 - b. Club events;
 - c. Residence life information;
 - d. Tobacco reduction;
 - e. Informational posters;
 - f. Internal college job postings.
2. The following will not be permitted on the poster boards:
 - a. For sale signs;
 - b. External job postings;
 - c. Events in town that are not club related;
 - d. Information about organizations/clubs that are not affiliated with SAOC;
 - e. Images that the SAOC considers offensive in nature;
 - f. Any statement that the SAOC considers oppressive in nature;
3. All posters to be posted on the SAOC boards must first be approved, stamped and dated at the SAOC office.
4. Posters must not cover other information and must be posted in an orderly fashion.
5. SAOC reserves the right to remove any posters that do not comply with this policy.
6. All posters must be removed in a timely manner, either after the date of an event or after a maximum of two months has passed.
7. All posters must comply with all Olds College policy.

Supporting Documents: map of SAOC poster boards	
Review Plan: 5 years	Review Date: April 2019